



## INFORMATION ABOUT GROUP RESERVATIONS 2024

### PLEASE READ CAREFULLY

#### **HOLDEN VILLAGE CONSIDERS A GROUP TO BE:**

1. Consisting of 15-40 people. Any group less than 15 must register as individuals online. To maintain a healthy balance of group, family, and individual registrations in the community, we ask group size not to exceed 25 in the winter and 40 in the late spring and the fall months.
2. Staying a minimum of 5 nights, all arriving and departing on the same day. Persons who wish to arrive and depart on dates different from the group must register as individuals online and do not get the group discount.
3. Led by a designated organizer who will handle all reservations, correspondence, and financial arrangements (paying with a single check or credit card) both before and during your stay.

#### **PLEASE NOTE:**

We ask that you request only as much time as you actually plan to stay. We appreciate you planning your stay as carefully as possible. We do not accept youth groups between June 23 and August 17. Youth groups are typically hosted during the spring, fall, and during school break times.

#### **2024 GROUP RATES:**

\$90 per adult per night. \$69 per youth (4-17) per night. Children 3 and under are free.

One person (usually the organizer or leader) may stay in the Village at a discount of 50%. This discount can be shared with the entire group and applied to the total group fee.

## GROUP REGISTRATION TIMETABLE

*Group reservation requests for **September-December 2024** will be accepted **only** if submitted via email or postmarked on or after **April 8,, 2024**..*

***Your application will be considered complete once we have received both your application and your \$250 deposit.***

#### **WITHIN 30 DAYS AFTER APPLICATION IS RECEIVED BY HOLDEN**

The Registrar will inform you if your reservation request can be accepted. You will receive the group contract, roster sheet, and covenant. A maximum number of rooms will be assigned based on the number of people in your group (1 room for every 2 people), with no more than 2 single rooms allowed per group. Please review all documents. If your reservation is not accepted, your \$250 deposit will be returned.

#### **BY 30 DAYS BEFORE ARRIVAL AT HOLDEN**

A Group Contract, complete roster, and an additional deposit of \$25 per person in one payment are due. Any rooms which are not used by the group will be released to be available for other guests or groups. Groups that do not return a completed contract, roster, and deposit by the designated due date will no longer be considered accepted.

#### **UPON ARRIVAL**

Holden Village will welcome your group and you will receive lodging assignments. The final balance is due in one final payment.

# 2024 HOLDEN VILLAGE GROUP COVENANT

*Please keep the following in mind while planning for a group stay at Holden Village:*

**Definition.** Holden Village consider a group to be:

15-40 people (May 1-Oct 15); 15-25 people (Oct 16- Apr 30);  
 Staying a minimum of 5 nights;  
 Arriving and departing on the same dates;

Paying with a single check or credit card; and  
 agreeing to abide by the spirit of this Holden Village  
 Group Covenant

**Welcoming Groups.** Holden welcomes groups of various sizes, ages, and interests throughout the year. We encourage this by offering reduced pricing, helping group organizers with reduced stays, and coordinating the group registration process.

**Youth Groups.** Holden is an adult and family retreat center, with a very busy and well-attended summer program and activity schedule. Therefore, we typically do not accommodate youth groups during the summer season (June – August). Instead, Holden can welcome youth groups for special service events during school breaks like Spring Break and during the spring and fall.

**Living in Community.** In welcoming large groups, Holden acknowledges that exclusive events can impact the cohesion of the community as a whole. To maintain vibrant and inclusive community life, Holden seeks to balance group, family, and individual registrations – particularly during the busy summer season. However, to ensure that your group and other Villagers get the most out of their experience in the Village, we need your help.

**In accordance with our mission of inclusive community we respectfully ask that groups:**

- Attend nightly worship, intermingle with other guests at meal times and participate in Holden’s programs.
- Not arrange multiple programs or events exclusively for your own members. This would include special Bible studies and worship events to which other Villagers are not invited.
- Your group host can help you arrange a space for one evening allotted to specific group activities that you arrange.
- Not excessively identify themselves with special clothing, hats, etc.

**Health and Wellness.** All visitors who are in age groups eligible to be vaccinated must be fully vaccinated against COVID-19 before arriving in Holden Village. The group leader is responsible for communicating these requirements to all members of their group

	<b>Holden will</b>	<b>Group will</b>
<b>Registration</b>	Provide a reduced registration rate for groups.	Commit to having at least 15 people attend to qualify for reduced registration rates and follow the terms and conditions of the Holden Group Contract, once signed.
	Provide a Holden point of contact (Registrars) throughout your planning, application, registration, and visit to the Village.	Commit to a specific timeframe that Holden will reserve for the group, and agree that all group members will arrive and depart together.
	Make our best effort to assign rooms together for members of the group.	Provide names and demographic information for each participant in the group with the group contract.
<b>Visiting the Village</b>	Set aside one evening, with an available space, for specific group activities (that you arrange). Please request this through registration.	Participate in Holden rhythms throughout your stay, including sacred space, programs, and meal times.
	Welcome you to the Village and assist with your activity evening.	Except for the one set-aside group evening, agree to open any activities to the Village community as a whole.
	Provide volunteer opportunities to assist with Village operations, including dish teams, garbology, etc.	Participate in any required training such as orientation, safety, and avalanche training.

**Within these guidelines, we wholeheartedly welcome all groups to the Village!**

*Thank you for your assistance in making your group visit a success and for your cooperation and contribution to the renewing community of Holden Village.*



## HOLDEN VILLAGE GROUP APPLICATION 2024

(Please type or print)

Group reservation requests for **September-December 2024** will be accepted **only** if submitted via email or postmarked on or after **April 8<sup>th</sup>, 2024**. Your application will not be considered complete until we have received your \$250 deposit.

Group Name: .	1st Choice: .			
		Arrival Date	Departure Date	No. Nights
Group Organizer:	2nd Choice: .			
		Arrival Date	Departure Date	No. Nights
Email address:	3rd Choice: .			
		Arrival Date	Departure Date	No. Nights
Street Address:				
City:	State:	Zip:	Estimated Size of Group:	
			(15-40, max 25 in winter)	

Please briefly answer these questions regarding your group:

1. Estimated percentage of group members who have never been to Holden Village before: .
2. Why is your group interested in visiting Holden Village?:.

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3. Is there anything else we should know about your group?: .

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### I AM PAYING MY \$250 DEPOSIT BY:

- MAILING A CHECK
- [WITH A CARD ONLINE](#)

### RETURN VIA MAIL TO OR RETURN VIA EMAIL TO:

Registrar [Registrar@HoldenVillage.org](mailto:Registrar@HoldenVillage.org)  
 Holden Village  
 HC 0 Box 2  
 Chelan, WA 98816