



Art Studio Technician

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

Work Team:	Program
Reports To:	Program Lead, Program Manager
Supervises:	Art Studio Assistants
Position Classification:	Long-term Volunteer
Length of Service:	1+ year commitment

POSITION SUMMARY

The Art Studio Technician is responsible for promoting and supporting arts programs in accordance with the mission, vision, and values of Holden Village. The studio tech is primarily responsible for creating a welcoming atmosphere in the art studio and facilitating a space where all can explore their creativity through visual arts. The studio tech also manages the art studio space and provides support for guest teaching artists. The studio tech must be outgoing and enjoy interacting with guests and supporting studio visitors in exploring their creativity.

MAJOR FUNCTIONS (principal duties and responsibilities; such as categories supported, staff size, volume managed, etc)

Specific responsibilities include but are not limited to the following:

- Provides year-round arts and crafts classes for guests and staff, encouraging people of all skill levels to realize their potential as artists.
- Maintains art studio hours and facilitates a welcoming atmosphere for people of all backgrounds and abilities to explore their creativity through art.
- Leads weaving classes for guests and staff and maintains the looms.
- Designs innovative art programs and classes that center Holden Village's mission and values, specifically relating to sustainability, justice and spirituality.

- Cleans and organizes the art studio, stewards art supplies and looms, takes inventory and orders supplies.
- Prices supplies and manages payment for classes and material usage.
- Trains and supervises art studio assistants.
- Maintains art studio records, updates files, and reports to superiors.
- Attends weekly Program team meetings
- Assists in other aspects of the Program team's work and other departments at the discretion of the Program Lead.
- Other duties as assigned.

KNOWLEDGE AND SKILLS REQUIREMENTS (position specifications; such as knowledge/education, skills, problem solving/decision making, risk/bottom line results, management responsibility – people and functions)

Specific knowledge and skills include but are not limited to the following:

- Knowledgeable about a variety of techniques and mediums such as weaving, sewing, knitting, natural dyeing, basket weaving, drawing and painting; willingness to learn new skills and mediums.
- Demonstrated ability to prioritize, adapt and be flexible in a dynamic work environment.
- Enthusiasm for working with others in groups or on a one-on-one basis and teaching Studio visitors of various skill levels and experiences.
- Demonstrated enthusiasm for and ability to develop innovative and creative arts programs and build community.
- Ability to interact positively and hospitably with people at all levels and in all capacities both inside and outside of the Village, i.e. guests, volunteers, managers, directors.
- Demonstrated ability to manage a team and delegate tasks.
- Sound judgment, creativity, problem solving, flexibility and decision-making abilities.
- Ability to see the "big picture" and be proactive.

COMMUNITY EXPECTATIONS (particular knowledge/skills related to client and/or agency needs)

- Has enthusiasm for, and ability to work in, a remote wilderness setting.
- Is willing to participate in a mutual review after 6-months.
- Commits to work in ways that support and fulfill Holden Village's Mission, Vision, and Values and commits to the terms of the Community of Practice Agreement.
- Extends genuine hospitality to all Villagers and guests; Helps new staff and volunteers integrate into the community.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the Strategic Plan.
- Acts as a community leader and role model by serving the village in roles such as First Response Team, Fire Brigade, Worship, and other program events and activities.
- Undertakes Work of the Village including dish team, garbology, wood chaining, and stoking.

- Willing to remain in the Village during holidays to accommodate the busy guest season.
- Abides by Holden Village's Community Health Protocols and Practices.
- Commits to remain in-Village during peak guest periods, including major holidays such as Easter, Thanksgiving, Christmas, and New Years.
- Commits to staying up-to date on all required vaccinations, including COVID-19.

COMPENSATION & BENEFITS

As a Long-Term Volunteer, you are eligible for the following compensation and benefits:

- \$550/month stipend
- Food (three meals/day)
- Housing, utilities, internet access
- Free parking at Fields Point
- Health insurance (medical, dental and vision)
- Basic life insurance
- Life Flight membership (emergency helicopter transportation based on medical need)
- Simple IRA account
- 37 "out" days per year
- 14 one-way boat tickets per year
- 21 friends & family days and 21 half-price friends & family days per year
- Completion bonus and health insurance grace period upon completion of term, equivalent to the length of term.
- Access to amazing hiking opportunities, community events, teaching sessions, art studios, and other education opportunities