



CDL Driver/Heavy Equipment Operator

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

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| Work Team: | Operations |
| Reports To: | Operations Manager, Safety and Risk Lead |
| Position Classification: | Short-Term volunteer; or Long-Term volunteer |
| Length of Service: | 2+ weeks, or 1+ year |

POSITION SUMMARY

Responsible for the safe and appropriate operation of Holden's school buses and heavy equipment and transportation of Holden

MAJOR FUNCTIONS (principal duties and responsibilities)

Specific responsibilities include but are not limited to the following:

- Operates Holden's heavy equipment, including but not limited to: school buses, trucks, dozers, graders, forklifts, telebooms, crane trucks, backhoes, and other equipment.
- Coordinates driver training, communicates and enforces Holden's vehicle and driving policies and practices, monitors and supervises Holden transport drivers.
- Transports guests and staff between Holden Village and the Lucerne boat dock.
- May work with the Directors to coordinate CDL training opportunities for volunteers.
- In the winter this position will be responsible for the snow removal of the 11-mile mountainous road to Holden Village and within the village itself.

KNOWLEDGE AND SKILLS REQUIREMENTS

Specific knowledge and skills include but are not limited to the following:

- Previous equipment operation experience required.
- Must have a Washington State CDL Class A or B.
- 2-years of experience as CDL driver.

- Must be good at logistics, be detail-oriented, and have a very strong safety ethic.

COMMUNITY EXPECTATIONS (particular knowledge/skills related to living and working in the Holden Village community)

Long-Term Volunteer

- Enthusiasm for and ability to work in a remote wilderness setting.
- Willingness to participate in a mutual review after 6-months.
- Pledges to work in ways that support and fulfill Holden Village’s Mission, Vision, and Values.
- Abides by Holden Village’s Community Health Protocols and Practices.
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the Strategic Plan.
- Be a community leader and role model by serving the village in roles such as First Response Team, Fire Brigade, Worship, and other program events and activities.
- Help new staff and volunteers integrate into the community.

Seasonal/Short-Term Volunteer

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village’s Mission, Vision, and Values.
- Abides by Holden Village’s Community Health Protocols and Practices.
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the Strategic Plan.

COMPENSATION & BENEFITS

As a Long-Term Volunteer, you are eligible for the following compensation and benefits:

- \$550/month stipend
- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Health insurance (medical, dental and vision)
- Basic life insurance
- Life Flight membership (emergency helicopter transportation based on medical need)
- Simple IRA account
- 37 “out” days per year
- 14 one-way boat tickets per year
- 21 friends & family days and 21 half-price friends & family days per year
- Completion bonus and health insurance grace period upon completion of term, equivalent to the length of term.
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!

As a Summer Seasonal Head, you are eligible for the following benefits:

- \$350/month stipend
- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Boat tickets commensurate with length of commitment
- Out days commensurate with length of commitment
- Friends & family days commensurate with length of commitment
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!

As a Short-Term Volunteer, you are eligible for the following benefits:

- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!