



Mechanic

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

Work Team:	Operations
Reports To:	Operations Manager
Position Classification:	Contractor, Short-Term Volunteer, Long-Term Volunteer
Length of Service:	On-call/As-needed, 2+ week commitment, 1+ year commitment

POSTION SUMMARY

The Holden mechanic maintains, operates and repairs Holden's fleet of vehicles and equipment.

MAJOR FUNCTIONS (principal duties and responsibilities; such as categories supported, staff size, volume managed, etc)

Specific responsibilities include but are not limited to the following:

- Maintains, operates and repairs Holden Village's school buses, heavy equipment, passenger trucks/vans, and small equipment such as lawnmowers, chainsaws, wood splitters, etc.
- Assists with equipment operation, trains new operators,
- Ensures that equipment is being operated properly and safely.
- Building and maintaining the documentation systems for equipment operation and maintenance.
- In the winter months, the mechanic plays a key role in maintaining around two miles of road under Holden's jurisdiction.
- Supervises Mechanic Assistants.

KNOWLEDGE AND SKILLS REQUIREMENTS (position specifications; such as knowledge/education, skills, problem solving/decision making, risk/bottom line results, management responsibility – people and functions)

Specific knowledge and skills include but are not limited to the following:

- A passion for working with older vehicles!
- 2+ years of experience on applicable vehicles is required.
- Must hold a certification in automotive, heavy equipment, or related mechanical repair or demonstrate relevant experience.
- Must have experience and be comfortable with the maintenance of diesel engines, air brakes, and hydraulic power systems.
- Experience with welding and metal fabrication and CDL certification is highly desired.

COMMUNITY EXPECTATIONS (particular knowledge/skills related to client and/or agency needs)

Short-Term Volunteer

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village's [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village's [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).

Long-Term Volunteer

- Enthusiasm for and ability to work in a remote wilderness setting.
- Willingness to participate in a mutual review after 6-months.
- Pledges to work in ways that support and fulfill Holden Village's [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village's [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).
- Be a community leader and role model by serving the village in roles such as First Response Team, Fire Brigade, Worship, and other program events and activities.
- Help new staff and volunteers integrate into the community.

COMPENSATION & BENEFITS

As a Short-Term Volunteer, you are eligible for the following benefits:

- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!

As a Long-Term Volunteer, you are eligible for the following compensation and benefits:

- \$550/month stipend
- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Health insurance (medical, dental and vision)
- Basic life insurance
- Life Flight membership (emergency helicopter transportation based on medical need)
- Simple IRA account
- 37 "out" days per year
- 14 one-way boat tickets per year
- 21 friends & family days and 21 half-price friends & family days per year
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!