



## 3-8 Month Positions: Supplemental Application

To be filled out in addition to a Short-Term application.

Name: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Please explain any circumstances around limitations or flexibility around these dates:

\_\_\_\_\_

Position Preferences:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Please answer the following questions on a separate piece of paper.

1. Describe your leadership style and skills, giving examples from your experience in leading groups of people.
2. How do you organize your time and tasks? Can you give examples of ways this has worked for you in your work and in your life outside work?
3. Work with volunteers can be very different than with paid employees, and Holden volunteers include a wide range of ages, capabilities and histories with Holden. In addition, time at Holden can have profound effects on peoples' lives. How might you envision your role as a supervisor contributing to the volunteer experience of those who work with you?
4. Please describe your interest, skills and qualifications for the positions you preferred.
5. Describe any circumstances that would require you to leave the Village at a specific time or for more than 5 days.

**References:** Reference forms are included in this application packet. We ask for one reference for Short-Term applicants and one additional reference for 4-8 Month applicants. One personal reference and one work related reference.

You may decide if you wish to have access to this information or not by completing and signing here.

\_\_\_\_\_ I waive my right to view this reference

\_\_\_\_\_ I do *not* waive my right to view this reference

\_\_\_\_\_  
(Applicant's Signature)

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

## 3-8 Month Short-Term Positions

3-8 Month Short-Term positions provide a foundation of continuity during the busy season and reflect the work areas for which the mine remediation project has a direct impact. Some positions are leadership positions where being the primary person responsible of a work area as well as supervising volunteers are key responsibilities. Other positions support the Long-Term staff member leading a particular area. All are vital to the hospitality offered to guests and mine remediation workers.

Commitments range between 3 to 8 months. Volunteering for an extended amount of time is a significant commitment for which Holden Village is grateful and couldn't exist without, therefore, a modest monthly stipend is available to those able to commit for at least 3 months (\$550/month). Additional benefits include guest days, personal days out of the Village, and boat tickets; they are determined by length of commitment. If committing to 6 months or more volunteers are eligible for health and dental insurance. With the exception of the Reverse 6-month positions, these positions are only available between April and November.

Preference is given to applicants who can commit through the fall season (September –November). Opening dates and brief job descriptions can be found on the Web site.

### Operations

- Back-up Medic  
(often pair w/ another position)
- Garbology Assistant
- Head Driver
- Lawns and Gardens Lead
- Lawns and Gardens Assistant
- Maverick Assistant
- Operations Floater (2 positions)
- Painter Lead

### Special Projects

- Public Works Project Lead
- Facilities Project Lead
- Trails Coordinator

### Program Support

- Bookstore Assistant
- Bookstore Staff
- Craft Assistant
- Hike Haus Lead
- Media Ministry Lead
- Potter Assistant
- Program Floater
- Videographer/Photographer

### Children/Youth Programming

*2-3 month commitment*

- Narnia Staff (3 pos)
- Miners/Jr. Miners Staff (2 pos)

### Hospitality Services

- Lead Cook (3 positions)
- Kitchen Assistant (3 pos.)
- Housekeeping Assistant
- Laundry Assistant
- Mine Project Hospitality Assistant
- Snack Food Coordinator
- Snack Food Assistant
- Snack Bar Lead
- Pool Hall Director
- Barista
- Hospitality Floater (2 pos.)
- Waitri Lead
- Waitri Assistant

### Down Lake Operations (Not in Village)

*3-5 month commitment*

- B&B/Field's Point Staff (3 pos.)

### Reverse-6-Month (Nov-April)

- Heavy Equipment Operator
- Housekeeping Assistant

Please contact Staff Coordination for more information on opening dates and length of commitments. Read the Staff Handbook for more information on benefits, stipends, and housing.