



## Downlake Facilities & Operations Assistant

*This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.*

<b>Work Team:</b>	Business
<b>Reports To:</b>	Facilities & Operations Lead
<b>Position Classification:</b>	Seasonal hourly
<b>Length of Service:</b>	5 + month commitment

### POSTION SUMMARY

The Facilities and Operations Assistant provides seasonal support in the care and operations of Holden Village properties located on the south shore of Lake Chelan. This includes day-to-day operations and maintenance of the facilities for Fields Point Landing, a U.S. Forest Service facility that is a public entry point on Lake Chelan and also three other Holden Village properties located three miles uplake from Fields Point Landing. This is a seasonal position, full-time May 1 through October 15<sup>th</sup>. \$14.50/hour. Email [staffing@holdenvillage.org](mailto:staffing@holdenvillage.org) for more information about applying.