



Youth Program Assistant (ages 12-17)

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

Work Team:	Programming
Reports To:	Youth Program Head, Youth Program Coordinator
Position Classification:	Short-Term Volunteer
Length of Service:	2+ week commitment

POSTION SUMMARY

Youth Program Assistants (for ages 12-17) work with youth ages 12 to 17. They assist the Youth Program Head (ages 12-17) in planning and implementing activities and programming, including arts and crafts, outdoor sessions, and hikes.

MAJOR FUNCTIONS (principal duties and responsibilities)

Specific responsibilities include but are not limited to the following:

- Under the direction of the Youth Program Head (ages 12-17), implement the summer children's programming.
- Assist with the supervision of children ages 12-17.
- Keep educational areas clean and sanitary.

KNOWLEDGE AND SKILLS REQUIREMENTS

Specific knowledge and skills include but are not limited to the following:

- First Aid/CPR certification (or willingness to obtain before the start of position's term) is preferred.
- Imagination, patience, responsibility, concern for safety, a love for teens, an understanding of youth education, and the ability to think on one's feet,
- Excellent communication skills.
- Experience with or interest in gaining experience working with teens.
- A passion for teaching and having fun with teens.

- Ability to work with people of varying ages and abilities.

COMMUNITY EXPECTATIONS (particular knowledge/skills related to living and working at Holden Village)

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village's [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village's [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).

COMPENSATION & BENEFITS

As a Short-Term Volunteer, you are eligible for the following benefits:

- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!