



Art Studio Assistant

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

Work Team:	Programming
Reports To:	Art Studio Coordinator, Program Lead, Program Manager
Position Classification:	Employee
Length of Service:	2+ week commitment

POSTION SUMMARY

Art Studio Assistants assist the Art Studio Coordinator in welcoming, planning, and teaching a variety of art classes and upkeeping the Art Studio. May also assist the Potter with tasks in the Pottery Studio.

MAJOR FUNCTIONS (principal duties and responsibilities; such as categories supported, staff size, volume managed, etc)

Specific responsibilities include but are not limited to the following:

- Cleaning, organizing, and teaching.
- Help with maintaining the Art Studio, Pottery Studio.
- Assists with the looms in the Art Studio.
- Helps to maintain the art studios and looms and may assist in the Pottery Studio.

KNOWLEDGE AND SKILLS REQUIREMENTS (position specifications; such as knowledge/education, skills, problem solving/decision making, risk/bottom line results, management responsibility – people and functions)

Specific knowledge and skills include but are not limited to the following:

- Experience in arts & crafts preferred, but not required.

- Must be willing to try new things, follow instructions given by the Art Studio Coordinator and Potter, and assist as needed.
- The ability to work with people of all ages is essential.

COMMUNITY EXPECTATIONS (particular knowledge/skills related to client and/or agency needs)

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village's [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village's [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).

COMPENSATION & BENEFITS

As a Short-Term Volunteer, you are eligible for the following benefits:

- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!