



## Carpenter Helper

*This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.*

<b>Work Team:</b>	Operations
<b>Reports To:</b>	Village Carpenter, Porch Project Carpenter, Operations Manager
<b>Position Classification:</b>	Short-Term Volunteer
<b>Length of Service:</b>	2+ week commitment

### POSTION SUMMARY

Assists the Village Carpenter (year-round) and Porch Project Carpenter (summer/fall) with wood projects.

### MAJOR FUNCTIONS (principal duties and responsibilities)

*Specific responsibilities include but are not limited to the following:*

- Work under the direction of the Village Carpenter and/or the Porch Project Carpenter according to experience.
- Learn new skills under the guidance of Holden Carpenters.
- Utilize carpentry shop tools and equipment in a safe manner.
- Ensure that all work areas are kept clean, organized, and secured.

### KNOWLEDGE AND SKILLS REQUIREMENTS

*Specific knowledge and skills include but are not limited to the following:*

- Some understanding of carpentry techniques, methods of construction and previous experience with carpentry equipment/tools is required for individuals wanting to volunteer for 2-4 weeks.
- Individuals who are interested in volunteering as a carpenter's helper for 5 or more weeks are not required to have previous experience – they will have the

opportunity to learn on the job from the carpenter – but they must have a specific desire and enthusiasm for learning carpentry-related skills.

- Hardworking, strong work ethic.
- Ability to work outdoors and indoors with a positive attitude.
- Can lift 50+ pounds.
- Ability to work independently, take direction and collaborate with others.
- Attention to safety practices and respect for procedures and processes of the Holden Carpentry Shop.

#### **COMMUNITY EXPECTATIONS** (particular knowledge/skills related to living and working in the Holden Village Community.

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village’s [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village’s [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).

#### **COMPENSATION & BENEFITS**

*As a Short-Term Volunteer, you are eligible for the following benefits:*

- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!