



Fire System Technician

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

DEPARTMENT: Human Resources

REPORTS TO: Human Resources Manager

CLASSIFICATION(S): Long-Term Volunteer

POSTION SUMMARY

Responsible for the provision and maintenance of the Village fire detection, alarm, sprinkler, suppression systems, and hose houses. Basic knowledge of fire-fighting, plumbing, and electrical systems is helpful.

MAJOR FUNCTIONS (principal duties and responsibilities; such as categories supported, staff size, volume managed, etc.)

Specific responsibilities include but are not limited to the following:

- Makes monthly rounds through all buildings checking fire system status and alerting supervisor of hazards.
- Utilizes power point software to present fire safety and response curricula.
- Works under the training and mentorship of the Fire Brigade Chief.
- Will become a member of the fire brigade.

KNOWLEDGE AND SKILLS REQUIREMENTS (position specifications; such as knowledge/education, skills, problem solving/decision making, risk/bottom line results, management responsibility – people and functions)

Specific knowledge and skills include but are not limited to the following:

- Must have the ability to act calmly and rationally in emergency situations.