



Lawns & Gardens Assistant

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

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|---------------------------------|----------------------------------------|
| Work Team: | Operations |
| Reports To: | Lawns Gardens Head, Operations Manager |
| Position Classification: | Short-Term Volunteer |
| Length of Service: | 2+ week commitment |

POSTION SUMMARY

Lawns & Gardens Assistant works under the supervision of the Lawns & Gardens Head to help maintain the grounds of Holden Village.

MAJOR FUNCTIONS (principal duties and responsibilities; such as categories supported, staff size, volume managed, etc)

Specific responsibilities include but are not limited to the following:

- Plants flowers, mows and waters lawns, weeds flower beds, and rakes the Village grounds.
- Work involves moving around the Village, lifting, bending to tend to flower beds, and some early mornings to help water.

KNOWLEDGE AND SKILLS REQUIREMENTS (position specifications; such as knowledge/education, skills, problem solving/decision making, risk/bottom line results, management responsibility – people and functions)

Specific knowledge and skills include but are not limited to the following:

- Ability to move all day, lift and bend.
- Willingness to arise early in the day and work outside for most of the day.

- Ability to take direction from the Lawns & Gardens Head.
- Ability to utilize lawn mowers and gardening tools.

COMMUNITY EXPECTATIONS (particular knowledge/skills related to client and/or agency needs)

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village's [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village's [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).

COMPENSATION & BENEFITS

As a Short-Term Volunteer, you are eligible for the following benefits:

- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!