



Barista/Kitchen Assistant

This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.

Work Team:	Community Services
Reports To:	Food Services Lead
Position Classification:	Short-Term Volunteer
Length of Service:	2+ week commitment

POSTION SUMMARY

Provides hospitality through the preparation and provision of espresso drinks and the cultivation of a fun and inviting atmosphere, at the Beanies coffee cart! This position requires early morning shifts and part-time work in the kitchen to complete the rest of their work hours.

MAJOR FUNCTIONS (principal duties and responsibilities; such as categories supported, staff size, volume managed, etc)

Specific responsibilities include but are not limited to the following:

- Upkeeps machinery, restocks supplies and thoroughly cleans work area and equipment.
- Opens Beanies promptly, early in the morning.
- Communicates with a diverse array of volunteers, guests, employees, and teaching faculty.
- Works as a kitchen assistant for remaining work hours.

KNOWLEDGE AND SKILLS REQUIREMENTS (position specifications; such as knowledge/education, skills, problem solving/decision making, risk/bottom line results, management responsibility – people and functions)

Specific knowledge and skills include but are not limited to the following:

- Strength to carry heavy supplies from the kitchen.
- Friendly personality and excellent communication.

- Demonstrated ability to work independently.
- Ability to positively interact with a diverse array of volunteers, guests, employees, and teaching faculty.

COMMUNITY EXPECTATIONS (particular knowledge/skills related to client and/or agency needs)

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village's [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village's [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.
- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).

COMPENSATION & BENEFITS

As a Short-Term Volunteer, you are eligible for the following benefits:

- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point