



## Hike Haus Head

*This position description is intended to describe the general nature and level of work being performed by people in this category. It is not intended to be an exhaustive list of all responsibilities, duties and skills required of people in these positions.*

<b>Work Team:</b>	Programming
<b>Reports To:</b>	Program Lead, Program Manager
<b>Position Classification:</b>	Summer Seasonal Head
<b>Length of Service:</b>	3-4 month commitment May – September

### POSTION SUMMARY

The Hike Haus Head, both a student and teacher of nature, is responsible for teaching educational sessions on a variety of topics relating to hiking, for overseeing the Hike Haus (which holds all of Holden's outdoor gear available for checkout and is an educational space about our local trails), and for supervising the Hike Haus Assistant(s).

**MAJOR FUNCTIONS** (principal duties and responsibilities; such as categories supported, staff size, volume managed, etc)

*Specific responsibilities include but are not limited to the following:*

- **Environmental Programming**
  - Aims to support Holden's vision, mission and core values in providing environmental education to all guests, children, and staff.
  - Integrate the study of nature with other aspects of guest and staff programming.
  - Develops resources for guests to help orient their understanding of the valley, outdoor activities, and Holden's environmental practices.
  - Examines and make recommendations to management in order to improve our environmental stewardship and practices.
  - Seeks to bring staff and guests to a better understanding and appreciation for nature and environmental stewardship.
  - Works across teams to provide educational opportunities to Holden guests and staff and the youth programs.
  - Plans & leads structured hikes and programs.

- **Hike Haus**
  - Oversees and provides a welcoming and friendly environment at the Hike Haus that promotes opportunities for Villagers to engage in the outdoors.
  - Research, recommend, and manage inventory of hiking gear/equipment.
  - Maintains and checks out hiking gear
  - Offers hiking advice and provides information on hiking and trails and helps members of the community make good and safe decisions about hiking and recreation.
  - Monitors hiker sign-out sheets and trail use.
  - Develops resources, recommendations, and educational information for use by potential hikers.
- **Leadership**
  - Supervise and coordinate work schedules and responsibilities for short-term volunteer staff Hike Haus assistant(s).

**KNOWLEDGE AND SKILLS REQUIREMENTS** (position specifications; such as knowledge/education, skills, problem solving/decision making, risk/bottom line results, management responsibility – people and functions)

*Specific knowledge and skills include but are not limited to the following:*

- Strong organizational, communication and leadership skills - must be an engaging speaker willing to learn and teach new material and develop sessions according to Village interest.
- Holden trail experience and first-aid and/or wilderness training preferred.
- Knowledge of the Railroad Creek Valley, experience in outdoor adventure, or a background in biology/environmental science or a related field required.
- Ability to work outdoors.
- Excellent communication skills and demonstrated ability to communicate well with individuals of all ages and backgrounds.
- Experience with supervision, giving direction, and/or managing a project.
- Ability to take initiative, work independently and creatively, and collaborate with other teams.
- A sincere love of nature and desire to learn and to share information with others is required.
- Ability to supervise short-term volunteer staff.

**COMMUNITY EXPECTATIONS** (particular knowledge/skills related to client and/or agency needs)

- Enthusiasm for and ability to work in a remote wilderness setting.
- Pledges to work in ways that support and fulfill Holden Village's [Mission, Vision, and Values](#) and commits to the terms of the [Community of Practice Agreement](#).
- Abides by Holden Village's [Community Health Protocols and Practices](#).
- Extends genuine hospitality to all villagers.

- Upholds and works to further Holden Village values of diversity, equality, respect, sustainability, and spirituality as articulated in the [Strategic Plan](#).

## COMPENSATION & BENEFITS

*As a Summer Seasonal Head, you are eligible for the following benefits:*

- \$350/month stipend
- Food (three meals/day)
- Housing & utilities
- Free parking at Fields Point
- Boat tickets commensurate with length of commitment
- Out days commensurate with length of commitment
- Friends & family days commensurate with length of commitment
- Access to amazing hiking opportunities, community events, teaching sessions, art studios and other educational opportunities!